



Course/Workshop Booking Form

Course/Workshop Title	Date

All CPD courses and workshops require payment in full at time of booking to secure your place. Payment can be made by cheque or bank transfer, see details below.

Your details

Name	
Address	
Home Phone	Mobile
Email	
What qualification, if any, do you hold and from which college?	

For bank transfers, please contact me for bank details

Cancellation policy - if there is an insufficient number of students to allow a day to proceed; notice will be given to those booked, no less than 7 days before the course is meant to commence. They will be offered the opportunity to reschedule or move to another available course. In the event of a course not being available, they will be fully reimbursed.

If a student cannot attend a course for whatever reason the following will apply:

- If more than 4 weeks' notice is given, they will receive 50% refund.
- If 2-4 weeks' notice is given, they will receive 25% refund.
- Less than 2 weeks, no refund will be given.

Signed..... Date.....

Once completed and signed please return the form to:
 Email: tranquilheart.2014@gmail.com
 Tel: 07914 869792